

Town of Westborough Recreation Department

Recreation Commission

Date: Tuesday July 11, 2023

Location: Great Hall, 45 West Main St.

Convened: 6:33 p.m.

Adjourned: 6:51 p.m.

Committee Members Present: Chair Bethany Travis, Recreation Director Jennifer Kirkland, Program Coordinator Josh Aponte, Liaison to the Community Preservation Act Exploratory Committee Colleen Dowd, Finance Committee Liaison Andrew Bradley, Bill Clausen, and Administrative Assistant Grethel Guzman-Ruck.

Committee Members Absent: Golf Course Manager Matt Griffith, Brian Kane, and Katie Welch.

Approve Minutes: May 2, 2023 and June 26, 2023 Meeting

Before approving the minutes, Bill mentioned that discussion of a Rec Center was not added to the agenda. Jenn explained that we would want to have Kristi Williams, the Town Manager of Westborough, come to the committee and give us more information about how to go about getting a Rec Center. Kristi Williams was attending a Selectboard meeting at the time of this meeting.

Bill made the motion to approve the minutes from May 2nd and June 26th, 2023; Colleen seconded the motion. There was a roll-call vote; the vote was unanimous 3-0-0 and the motion carried; Minutes from May 2nd and June 26th were approved.

Open Meeting Law (Jenn Kirkland)

Jenn reiterated the municipal laws. Because our commission is composed of four voting members, we will need at least three people to attend every meeting. We will also need to know if anyone is interested in going to the Golf Building Use Committee meetings in case a quorum is formed because we would then need to post an agenda previous to that meeting. Jenn also went over the importance of sticking to the topics only in the agenda. If anyone wants to add anything to the agenda, we must know in advance so that we can add those topics in the agenda on time.

Appointing to CPA || VOTE (Jenn Kirkland + Colleen Dowd)

The Recreation Commission needs to appoint a commission member to the Community Preservation Act (CPA). Bill made the motion to appoint Colleen Dowd to CPA and Beth seconded the motion. There was a roll-call vote; the vote was unanimous 3-0-0 and the motion carried; Colleen Dowd is appointed to the CPA.

Recreation: Updates to include Summer Programs, Golf Course, and Golf Building Use Committee

The Golf Course is doing well besides all of the rain we are getting this summer. The Golf Building Use Committee is going to present their recommendation to the Selectboard in September. Summer Programs are doing well. Teen adventure has more registrations this year. The Beach is also going well. Hopefully the toy library will be installed next week. Wind Screens are also being installed at the pickleball courts and we have also placed sunscreen dispensers through the town. We also received the dog park design grant. Hopefully the design will done by the end of the year so we could put out the bid by the end. We also have summer concerts this year. The 4th of July Block party was a big success. We also have a food truck at the golf course which does not come every day but they do come from 11am-5pm.

Next Meeting: Memorial Hall, September 5, 2023

Bill made the motion to adjourn the meeting at 6:51 p.m. Colleen seconded the motion. The vote was unanimous 3-0-0 and the motion carried. The meeting adjourned at 6:51 p.m.

Rec. Commission approved these minutes on September 5, 2023.

Respectfully Submitted,

Grethel Guzman-Ruck