

Town of Westborough Recreation Department

Recreation Commission

Date: Tuesday, May 2, 2023

Location: Memorial Hall, 34 West Main St.

Convened: 6:35 p.m.

Adjourned: 7:52 p.m.

Committee Members Present: Recreation Director Jennifer Kirkland, Finance Committee Liaison Andrew Bradley, Brian Kane, Bill Clausen. Bethany Travis, Katie Welch, and Administrative Assistant Grethel Guzman-Ruck.

Committee Members Absent: Commission Chair Earl Storey, Golf Course Manager Matt Griffith, Program Coordinator Josh Aponte, and Liaison to the Community Preservation Act Exploratory Committee Colleen Dowd.

Approve Minutes: April 4, 2023

Beth made the motion to approve the minutes from April 4, 2023 and Bill seconded the motion. The vote was unanimous and the minutes from April 4, 2023 passed.

Open Meeting Information

Jenn went over some information about Open Meeting. She went over the importance of making sure we have a quorum for each Rec. Commission meeting and being aware in advance if there will be a quorum for the Golf Building Use Committee meetings (for which we will have to post an agenda if there is a quorum), and other relevant information. We will go over these Open Meeting policies and procedures at the next meeting as well.

Appoint Chair & Vice-Chair

In the absence of our Rec Commission Chair, Earl Storey, and our Liaison to the Community Preservation Act Exploratory Committee, Colleen Dowd, we skipped over this topic and will discuss at the next meeting.

Golf Course: Updates

The Golf Course is busy. Players really like the addition of the Legacy membership (ages 70+). All leagues are running. Revenue is similar to last year but greens fees are a bit down. People also love the Golf Simulator and Matt has made a great use of the space.

The Building Use Committee met recently at the golf course and toured the building for their first meeting. May 10th will be their next meeting. Jenn and Matt will have separate presentations for the committee. May 24th is the meeting after that where they will have other golf courses come to speak about how their courses run.

Mike Hightower's contract is over at the end of the year.

There is no procurement process for the Food Trucks we are hoping to have at the golf course.

Recreation: Updates

We have fifteen applicants for our lifeguarding positions at Chauncy Lake. We currently do not have a Waterfront Director for the program so we may have limited hours. More information is to come for this. Our previous Waterfront Director is available to do a 1-2 day training for our potential new staff.

We also have thirteen returning staff for our summer camps. We are currently in the middle of interviews with returning and new applicants.

Mini Mitts and Women's Softball have started. The Tennis in the Parks program is very popular.

We cannot run a Softball clinic for a week this summer because we do not have a Program Director for it. We will follow up with Colleen about the Positive Coaching Alliance. We have not heard back from Ralph from the Algonquin Regional High School who wanted to use Chauncy Lake for a high school boat project.

Bill brought up the need that we have for a Rec Center. The Rec Center ideally would be centrally located and we will need to come up with a unified message about the benefits of having a Rec. Center. Our Rec. Center should not be at the Golf Course because it is so busy and our Golf course already has limited parking.

Facilities: Updates

We received the design portion of the grant for the dog park. Hopefully, we will be able to secure the construction portion as well to construct our dog park.

Next Meeting: Memorial Hall, June 6, 2023

The next Recreation Commission meeting is on Tuesday, June 6, 2023. Bill made the motion to adjourn the meeting at 7:30 p.m. Brian seconded the motion. The vote was unanimous. The meeting adjourned at 7:52 p.m.

Rec. Commission approved these minutes on Tuesday, July 11, 2023.

Respectfully Submitted,

Grethel Guzman-Ruck